## **RSB-RTA Professional Development Trust Fund**

## MAJOR CONFERENCE FUNDING APPLICATION

This form has been designed to assist the Committee to allocate funds in a fair and equitable manner and to assist you with your application. Please attach any further information that you feel will assist the Committee with its deliberations.

If a number of teachers apply for the same conference, the Committee may limit the number of applicants who receive funding. If the Committee is aware of a similar conference to be held locally, this information will be forwarded to you.

NAME:		
SCHOOL:		
ASSIGNMENT:		
CONFERENCE TITLE:		
FULL DESCRIPTION OF CONFERENCE (please	include evidence that it fits the criteria lis	ted in the guidelines):
DATE(S) OF CONFERENCE:		
LOCATION OF CONFERENCE:		
Note: If the conference is during school time, <u>approval letter</u> .	ppropriate TTOC booking instructio	ns will be included in your
DETAILS OF COSTS AND FUNDING		
<ol> <li>List any other sources (in Column conference (the Committee will take other sources.)</li> <li>Meals, books, supplies, equipment at 3. Reimbursements will only be up to applicant.</li> <li>Please note: All costs must be in C statement for costs purchased in US</li> </ol>	e into consideration which applicants  nd membership are not chargeable.  the amount listed in line 'F' Total fu  Canadian dollars. Be prepared to sul	s have sought funding from nds to be reimbursed to the
A. COSTS	B. <u>FUNDING</u>	
Registration (CDN\$)\$	From School	
Transportation (CDN\$) \$	From District (specify sources)	
Accommodation (CDN\$) \$	Other (please specify)	
Travel Insurance (CDN\$)\$ Other (please specify)\$	Personal Contributions (20% of Total Costs in Col. 'A')	\$
Total Costs \$	Total Funding	\$
C. <u>Subtotal</u> (Total Costs in Column 'A' less Total F	unding in Column 'B')	\$
D. <u>Total TTOC Costs</u> - \$422.48/day (if applicable	e)	\$
Total Major Conference Fund Request (C+D Inclu	ding TTOC Costs, if applicable)	\$
Total funds to be reimbursed to the applicant, fr (Actual amount to be reimbursed to applicant, NOT including T	•	\$

Please list the conference(s) you have attended in the past and the major sponsoring group (RTA/RSB Major Conference Fund, BCTF, EFI, RSB. self, etc.)			
Conference Attended	When	Where	Funding Group
Please indicate how you plan (please be as specific as possi		on you collect from this	s conference with your colleagues
**Please Note: you will be as possibly at a Pro-D day at yo	_		he <u>next District Conference</u> and
Submission of this form indi forwarded to the District Co	·		on be successful, to have my name Conference.
Applicant Sign	ature	_	Date
IMPORTANT: This applicate to the deadline dates:	ation must be receive	ed by the Joint Fund (	Chairperson at the RTA Office prior
October 1 for confere	ences scheduled betw	application deadlines to the common deadlines to the c	March 31.